



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting July 5, 2016

The July Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Almond gave the invocation and Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Corley made a motion to approve the June 7, 2016 Regular Council Meeting minutes and the June 22, 2016 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Whole Sole Awards

Mayor Partin asked Ms. Kay Hutchinson to join her in front of the assembly. She stated that Ms. Hutchinson was nominated by Mr. Shaun Greenwood for the City's Whole Sole Award. Mr. Greenwood wrote that the City of Cayce Public Safety Foundation had been instrumental in acquiring safety gear for the Public Safety Department. Tasers, bulletproof vests, chainsaws and other tools are just some of the items that have been purchased in the last few years. The Public Safety Foundation has hosted several events over the years to raise the money for these items. The Cayce Serves Tennis Tournament, held at the Cayce Tennis Center, has been the primary

event. Kay Hutchinson, a City employee, has been the driving force behind the tournament. Mr. Greenwood wrote that he has seen Kay work tirelessly to recruit volunteers, players and sponsors to ensure that the event is a success. Mayor Partin thanked Ms. Hutchinson for her dedication to the City.

Mayor Partin asked Ms. Mendy Corder to join her in front of the assembly. She stated that Mr. Greenwood also nominated Ms. Corder for the Whole Sole Award. In the nomination, Mr. Greenwood wrote that the City recently suffered a sudden loss with the passing of the Director of Planning and Development, Mr. Layne West. He stated that a number of employees went out of their way to ensure that Layne's family felt supported. Ms. Corder went the extra mile by helping the family coordinate retrieving Layne's personal items from City Hall. She also went as far as to help the family locate a funeral home here in the Midlands so they could have a service in South Carolina ensuring that Layne's three young children would be able to attend. Ms. Corder coordinated with the City's Sanitation Department to ensure that the process of cleaning out Mr. West's home was as painless as possible for the family. Mr. Greenwood wrote that he nominated Ms. Corder for her overwhelming compassion and her dedication to the employees of the City of Cayce.

Ordinances

- A. Discussion and Approval of Ordinance 2016-09 Amending the Land Use Plan (2019) Map of the City of Cayce Comprehensive Plan: 2010-2020 – First Reading

Ms. Vance stated that Council approval is needed for the First Reading of an Ordinance to approve revisions to the City's Land Use Plan (2019) Map. She stated that the Comprehensive Plan is designed to be an adjustable document, fluctuating with the changes to the City. The request to amend the City of Cayce Land Use Map (2019), also known as the future land use plan, is to include map changes brought about by existing or future development. The outcome of the amendment involves changes to the map that must be included to process annexations and/or rezoning requests and for continued compliance with the goals of the Comprehensive Plan.

Ms. Vance stated that the Land Use Plan is one of the planning elements of the Cayce Comprehensive Plan. The corresponding map is meant to guide the systematic growth and development of the City. The zoning categories identified on the map are intentionally broad and are used to guide decisions on how the built environment will be shaped. She stated that the character of current and pending development within the City requires revisions to the map and eventually to the text of the Comprehensive Plan. This request will be the first in a series of changes to ensure the City is properly adjusting to future needs.

Ms. Vance stated that the specific changes proposed in the request were reclassifying the property immediately adjacent to the I-77 interchange on 12th Street from PMU (Planned Mixed Use) to TA (Transitional Area), adding three parcels of land off of Alex Drive and adding a designation of RD (Residential Density Flex), reclassifying four Residential lots on H Avenue from TA to RC (Residential Conservation/Infill), reclassifying property located adjacent to I-77 interchange and Charleston Highway from PMU to CBI (Commercial Business / Industrial), reclassifying two properties at the I-77 interchange and Bluff Road from PMU to CBI.

Ms. Vance stated that the Planning Commission considered the amendments to the Land Use Plan (2019) Map at a special called meeting on June 23, 2016. A Public Hearing was held at the meeting for public input. Residents from G and H Avenues did attend the Public Hearing and spoke in favor of the proposed changes. The Planning Commission unanimously recommended Council approve the requested amendments.

Council Member Carter made a motion to approve the First Reading of an Ordinance amending the Land Use Plan (2019) Map of the City of Cayce Comprehensive Plan: 2010-2020. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Other

- A. Discussion and Approval of FY16/17 Memorandum of Agreement between the City of Cayce and the Department of Juvenile Justice's Detention Center

Council Member Jenkins made a motion to approve the FY16/17 Memorandum of Agreement between the City of Cayce and the Department of Juvenile Justice's Detention Center. Mr. Crowe stated that in years past the City had inserted language to the agreement regarding various technical disagreements with DJJ. He stated that this year DJJ sent a letter with the agreement stating that if any changes were made to the agreement then it would not be accepted. Mr. Crowe stated that he could write a cover letter stating the City's points of objection.

Mr. Crowe stated that in FY15/16 the City paid for nine juveniles to be detained at DJJ at a cost of \$4,200. He stated that the required State per diem is \$50 per day. Per the agreement the City is responsible for the cost to transport the juvenile to DJJ. Mr. Crowe stated that in the past staff struck through the section of the agreement that states that DJJ is not responsible for any medical treatment for preexisting medical issues. This was done so there would not be any implication that the City would be responsible. Mayor Partin asked if the cover letter would protect the City legally. Mr. Crowe stated that the Municipal Association of South Carolina contested these forced

charges years ago and the Legislature changed the law to buffer up the ability of DJJ to impose the agreement on municipalities.

Council Member Jenkins amended his motion and made a new motion to approve the memorandum with the suggested modifications by the City Attorney and authorize the City Manager to sign the agreement. Council Member Almond seconded the amended motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the improvements to Guignard Park are scheduled to be complete by the end of June. She stated staff still needed to pick a color for the new ping pong table but everything else is almost complete. She stated that the sign and plaque for the Kelley Jones Park in Riverland Park is in the process of being made.

Ms. Vance stated that the repair work for Phase I of the Riverwalk had begun. She stated that staff just received notice that Public Safety achieved a new and lower Insurance Services Office (ISO) rating of 3, improved from the previous rating of 4, for its firefighting capabilities. She stated that the lower the ISO rating in a community, the lower the insurance rate and cost of insurance will be. She stated that the City earned the improved rating based on a review of several parts of its public safety efforts including dispatch operations and 911 service, fire department training and equipment, and water availability and storage. She thanked Council for having the foresight to approve funds in the budget for new equipment for the Fire Department.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

Cayce Housing Authority – February 16, 2016
Cayce Housing Authority – April 12, 2016
Events Committee – May 12, 2016
Planning Commission – May 16, 2016

Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Almond stated that the April 12, 2016 Cayce Housing Authority minutes stated that a member was absent but also stated in the minutes that

the member made a motion at the meeting. Ms. Corder stated she would contact the staff liaison with Columbia Housing Authority to get clarification. Ms. Corley amended her motion to approve entering all the Committee minutes into the record except the April 12, 2016 Cayce Housing Authority minutes. Council Member Jenkins amended his second which was unanimously approved by roll call vote.

B. Appointments and Reappointments

Mayor Partin stated that Ms. Frankie Newman's position on the Events Committee expired in June and the Committee recommended her for reappointment. Council Member Carter made a motion to reappoint Ms. Newman to the Events Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that Mr. Larry Mitchell's term on the Planning Commission expires in July and he would like to serve again. Council Member Corley made a motion to reappoint Mr. Mitchell to the Planning Commission. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that the Committees below had openings and asked the assembly to let their friends and neighbors know in case they are interested in serving on one.

ACCOMMODATIONS TAX COMMITTEE - THREE (3) POSITIONS
Two positions must be filled by someone from the motel industry in Cayce. One position must be filled by someone from the restaurant industry in Cayce.

BEAUTIFICATION BOARD – THREE (3) POSITIONS

BEAUTIFICATION FOUNDATION – TWO (2) POSITIONS
There are currently two open positions on the Beautification Foundation. One open position is in District 1 and the other open position is in District 4.

CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS
Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

PUBLIC SAFETY FOUNDATION – THREE (3) POSITIONS

Council Comments

Mayor Partin thanked staff for all they do. She stated that the improved ISO Rating is very important for the safety of the City's residents and can also potentially save the residents money with their homeowners insurance.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements with MPA Strategies
- C. Discussion of negotiations incident to proposed contractual arrangements for the funding of a waterline project

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There was not any action in follow up to Executive Session

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 6:47 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting July 5, 2016 _____

Name	Address	Agenda Item

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.